

Ringwood Secondary College
2017 Course Planning Document

VCE Unit 2 Accounting

Time Allocation

This unit of work will consist of approximately 100 hours of which at least 50 hours will be class time. **To complete this unit of work satisfactorily, students must complete each of the following learning outcomes.**

Learning Outcomes

Outcome 1

The student should be able to record financial data and report accounting information for a sole trader.

Outcome 2

The student should be able to record financial data and report accounting information for a single activity sole trader using a commercial accounting software package, and discuss the use of ICT in the accounting process.

Assessment Tasks

1 Class Tests / SACs

The student is required to complete a variety of tests covering each topic area, manually and using ICT.

Weighting: This task is worth 50% of the overall grade

Due: Term 2 Week 11, Term 3 Week 2, 5, 9 and 10

2 Folio and Class Work

The student is required to complete a variety of exercises, tasks and assignments covering each topic area, manually and using ICT.

Weighting: This task is worth 20% of the overall grade

Due: At the completion of each topic

3 Semester Examination

The student is required to apply knowledge and understanding of recording and reporting financial information relating to a trading business.

Weighting: This task is worth 30% of the overall grade

Time allocated to task: 90 minutes

Due: Term 4, Week 7